

WORKING FOR THE CITY | We are a High Performance Organization that has well-defined Mission, Vision and Values which provides the framework for our organizational culture. We believe that the best solutions come from empowered teams with the knowledge and shared vision of the community's goals. We promote a legacy of excellence through a culture of trust, collaboration, and encouragement of personal growth and the celebration of our achievements. We seek to attract adaptable, creative and motivated individuals who share our community pride and dedication to exceptional public service.

POSITION SUMMARY | The entry level Assistant Planner is responsible for initial customer service contact and processing of construction permits and routine land use decisions, verifying zoning, license and permit requirements, tracking plan submittals, assisting other Planner levels, GIS reports and making presentations.

The journey level Associate Planner manages projects and development proposals, drafts ordinances and resolutions, makes presentations, interprets policies and codes, conducts design reviews and coordinates with departments and agencies.

## MINIMUM JOB REQUIREMENTS |

<u>Assistant Planner</u>: A Bachelor's Degree in Planning or a related field is required; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

(yearly wage range \$47,026 to \$59,503)

<u>Associate Planner</u>: A Bachelor's Degree in Planning or a related field and two years government related planning experience are required; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job. (yearly wage range \$56,978 to \$72,095)

ADDITIONAL REQUIREMENTS | Oregon Driver's License - Class C

Application deadline:

January 22, 2021 At 5:00 p.m.

APPLY ONLINE TODAY www.grantspassoregon.gov



City of Grants Pass Human Resources 101 NW A Street Grants Pass, Oregon 97526 541-450-6050